

The Recorder's Report

Ann M. Radcliffe, Lake County Recorder

Recorder's Message

By: Ann M. Radcliffe

It is hard to believe that I am completing my first term as your County Recorder. As promised, I am working full time to provide prompt, efficient and accurate service to the public. I am proud of the many efforts of my hard working staff which enabled us to turn around a 2-month backlog:

- We offer document images online while protecting your personal information
- Registered individuals can electronically record documents with our office.
- We have digitized thousands of documents and "back indexed" even more.

"After 3 years in office I can still say that I am not a politician, but a hands-on Recorder who works full-time with my staff to meet the needs of the public and get the job done." Ann Radcliffe

Inside this Issue	
Recorder's Message.....	1
Good Deeds Program.....	2
U.S. Veteran ID Card.....	2
Documents Report.....	2
Dates to Remember.....	2
LAREDO online records search.....	3
Deed Solicitation Letters.....	3
Anagram Puzzle.....	4
Customer Satisfaction Survey.....	5



Lake County Recorder's Office

As your County Recorder I not only record deeds; I perform "Good Deeds" in conjunction with Probate Judge Mark Bartolotta and Clerk of Courts Maureen Kelly. We started the Lake County Good Deeds program last year. Due to the overwhelmingly positive response we will be adding more dates this year. The next session is May 19th at the Mentor Senior Center. (See page two for program details.)

One of the most rewarding initiatives I have instituted is the Veteran ID card program. Since January of 2014, we have issued 2,839 Veteran ID cards and have taken this program on the road. This year, I have been at the Clerk of Courts Title Office in Mentor, the first Saturday of each month, the Madison Library, the Eastlake VFW post #3863 and the Lubrizol Corporation. I am grateful for the participation of the Lake County Chamber businesses and their generous discounts programs for our Veterans.

If you have visited my office recently, please take a moment to fill out the Customer Satisfaction Survey attached to this newsletter. *Ann*



Ann M. Radcliffe
Lake County Recorder
County Administration Building
105 Main Street
Painesville, Ohio 44077
Phone: (440) 350-2510
Office hours: 8:00am to 4:00pm
(Closed on Holidays)
www.lakecountyohio.gov/recorder
recorder@lakecountyohio.gov

GOOD DEEDS PROGRAM

A collaborative effort between Lake County Probate Court Judge Mark Bartolotta, Lake County Recorder Ann M. Radcliffe, and Lake County Clerk of Courts Maureen G. Kelly, to present information regarding ways to minimize the probate process.

This is a free public service to the residents of Lake County to assist them and their families in planning ahead to minimize probate court involvement in estates after losing a loved one.

"Good Deeds" is a deed review process for all Lake County homeowners to:

1. Identify whether their current deed would require transfer through Probate Court upon ones death;
2. Consider other options that could possibly minimize Probate Court involvement.

If you would like to have your deed reviewed at the next program we recommend you obtain a copy of your current title deed prior to this event.

This can be accomplished by:

- Calling the Auditor's Office to obtain the deed number at (440) 350-2528 or accessing the information online: <http://www.lake.iviewauditor.com/Search.aspx>
- Emailing the Recorder's Office for a copy of the deed: (please include the document number or deed volume and page and owner name as it should appear on the deed) publicrecords@lakecountyohio.gov

Check with the Lake County Recorder's Office for future program times and dates.

Documents Report

January – December 2015

Deeds	7374
Mortgages	8068
Veteran Military Discharge	575
Other	19563
Total documents recorded	35580

First Quarter of 2016

Deeds	1557
Mortgages	1831
Veteran Military Discharge	93
Other	4645
Total documents recorded	8126

ARMED FORCES VETERAN ID CARD

Requirements to receive a card:

1. A legible **Original** or **Certified copy** of your Honorable discharge paperwork (DD214) to be recorded, at no charge. (DD214 will be returned to veteran by mail after processing. It can also be picked up by the veteran.)
2. A valid identification card.
 - If your Honorable discharge is already recorded in this office, please let us know and we can look it up.
 - If your Honorable discharge is not legible, it must be followed by a letter from the VA translating the discharge.
3. \$1.00 for the card.

Veteran ID card can be used:

- ❖ To receive discounts at participating retail establishments and restaurants.
- ❖ As proof of military service.
- ❖ To obtain certified copies of your DD214 from the Lake County Recorder's Office.
- ❖ Voter Identification.

DATES TO REMEMBER

CLOSED
May 30th
Memorial Day

CLOSED
July 4th
Independence Day

CLOSED
September 5th
Labor Day



Search the Document Index Online (1986 to present)

The Lake County Records Office now offers access to documents images online for free. You can install the program any time but you cannot log in until you obtain a username and password from this office.

Advanced Online Records Search - (LAREDO) - The Advanced Online Records Search is a good option for those needing access to Lake County documents on a regular basis. A username and password must be obtained by the Recorder's Office in order to access this search engine.

NOTE: There is no cost for the Laredo subscription.

To access the Laredo online you must complete the subscriber application and return it to the Lake County Recorder's Office.

To install Laredo on your PC go to:

[http://www.lakecountyohio.gov/recorder/SearchtheDocumentIndex\(1986topresent\).aspx](http://www.lakecountyohio.gov/recorder/SearchtheDocumentIndex(1986topresent).aspx)

1. Click on "Advanced Online Records Search"
2. Click on "Products".
3. Click on "[Laredo](#) Land Records Document Search Engine".
4. Choose OHIO
5. Choose LAKE
6. Download the search engine.

Documents prior to 1992 are not available in digital image and can be provided by this office in a hard copy format at the cost of \$2 per page as required by the Ohio Revised Code. This can be done by mailing a check to the Lake County Recorder, 105 Main St, Painesville, OH 44077 and including a self-addressed stamped envelope.

If you have any problems please contact Fidlar support at 800-747-4600 or support@fidlar.com.

BEWARE OF DEED SOLICITATION LETTERS

County Recorder Ann M. Radcliffe warns residents about deed solicitation letters.

Several Lake County residents have contacted Recorder Ann M. Radcliffe to express their concerns about deed solicitation letters received from "Record Transfer Services" and/or "Local Records Office". These companies are offering to provide a copy of their "Current Grant Deed" and "Property Assessment Profile" for a fee ranging from \$83.00 to \$89.00. At first glance, these mailings appear official but upon further inspection, they include disclaimers stating that they are "not affiliated with the county which your deed is filed, nor affiliated with any other government agency". "These companies send letters to the property owner within a few days of recording a new deed," says Recorder Radcliffe and recommend the homeowner obtain a copy of their deed because it "can provide evidence that the property was in fact transferred to them."

"These types of letters have been circulating for years. They are not considered illegal because they are offering to provide a service. However, recently, a customer informed me that their check was cashed but they did not receive their deed," warns Recorder Radcliffe.

Your deed is a public record and can be obtained in a cost effective manner.

"I would like to make the public aware that once your title deed is filed with the County Recorder's Office the **original** is returned to you. (This may be by way of a title company or an attorney but it will be sent back to you.) We make a complete copy of your deed as permanent record of your rightful ownership." Anyone can obtain certified copies of their deed from the Recorder's Office for \$2.00 per page, plus \$1.00 for the certification. (Deeds are generally not more than two or three pages.) Uncertified deeds can be as inexpensive as \$.10 per page or free if they are digitally imaged and can be emailed. "We now offer our document images from 1992 to date online free to the public if they register with our office," says Recorder Radcliffe.

"By making document images available online I hope to put a stop to these companies charging exorbitant fees for documents that can be obtained for free".

Ann Radcliffe

Anagram Search –Real Estate Title Words

T	A	R	W	N	A	R									
E	T	A	G	E	N	R									
E	T	U	T	E	S	R									
R	N	Y	O	A	T										
I	F	M	E	P	E	L	E	S							
I	T	L	T	E											
O	E	R	T	G	G	A	M								
W	S	C	E	R	O										
E	E	N	A	T	S	M	E								
O	E	R	R	D	R	E	C								
S	N	E	I	R	S	G									
S	E	C	O	R	I	S	T	I	T	N	R				
M	U	N	N	O	M	I	D	I	O	C					
I	U	M	C	T	L	A	Q	I							
G	T	S	M	A	N	I	E	N	S						
S	N	T	D	R	O	I	N	A	B	I	O	U			
Y	A	I	R	E	P	O	F	R	R	I	O	V	I	T	W
D	V	F	I	A	A	F	I	T							
T	O	A	N	G	R	R									
L	R	L	S	E	E										
L	T	A	F	N	O	I	H	I	T	C	E				
X	E	L	E	R	A	D	T	N	F	L	I	E	A		
R	D	M	O	M	A	N	E	U	M						
A	Y	W	F	R	O	E	P	N	T	O	R	T	E	O	
S	R	G	E	S	E										
P	V	R	V	I	U	O	H	S	R	I	S				
C	I	T	N	E	I	L	S	N	R	A	U	T	E		
I	E	H	R												
C	L	R	E	F	O	O	R	U	S	E					
P	I	D	L	E	N	S	E	N	S						

Good Luck!!

Feel free to contact me for the key!

Ann M. Radcliffe

Lake County Recorder

Customer Satisfaction Survey

1.	What was the purpose of your visit?		
		Record a deed or other document	Obtain a Veteran ID Card
		Request a copy of a deed	Question
		Research a parcel of land	Other
2.	How long did you wait before being approached?		
		No wait - Immediately	
		Less than 5 minutes	
		5-10 minutes	
		More than 10 minutes	
3.	How satisfied were you with the information that you received?		
		Very Satisfied	
		Somewhat Satisfied	
		Neutral	
		Somewhat Dissatisfied	
		Very Dissatisfied	
4.	How would you rate the courtesy shown by the Recorder/staff at our office?		
		Excellent	
		Good	
		Fair	
		Poor	
		Neutral	
5.	Overall, how would rate your office visit?		
		Excellent	
		Good	
		Fair	
		Poor	
6.	Additional Comments:		
<p><i>Our mission:</i></p> <p><i>"To preserve and provide for the public a true and reliable, readily accessible, permanent account of real property, both historic and current, and to do so with the highest quality of professional service."</i></p>			